



11400 Glenn Dale Boulevard  
Glenn Dale, Maryland 20769  
(301) 352-0320 ext. 720  
[www.reidtemplebiblecollege.org](http://www.reidtemplebiblecollege.org)

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## ADMISSIONS PROCESS CHECKLIST

- Complete online application at [www.reidtemplebiblecollege.org](http://www.reidtemplebiblecollege.org).
- To request an Admissions Application, call 301-352-0320, ext. 720.
- Submit proof of High School Graduation, GED Certificate, or a most recent transcript from a college/university.
- Submit Personal Statement (typed, not to exceed two pages). This statement should be a brief biographical sketch and include reasons why you have chosen to enroll.
- Have recommendation letters sent to the Administrative Office.
- Application fee of \$ 25.00 (non-refundable) paid online or submitted by mail (money order or cashier's check made payable to Reid Temple Bible College) with application.
- Unless submitted online, all official documents (i.e., application, transcripts, personal statement, recommendations, etc.) should be mailed to:

**Reid Temple Bible College  
Administrative Office  
P.O. Box 631  
Glenn Dale, Maryland 20769**