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REFUND POLICY

Students may receive a refund through the RTBC Administrative Office under the following circumstances:

Each student has seventy-two (72) hours to rescind any contract with the College and receive a full refund of all fees including registration fees. This period shall commence from the date of the signing (i.e., or the internet process date), but shall not include or end on any Saturday or legal holiday.

Refunds may be received for course fees only, not the late fee, if the refund is requested after seventy-two (72) hours following any contract is signed (i.e., or the internet process date).

80% of the course fee is refunded if a withdrawal occurs during the second week of the semester.

60% of the course fee is refunded if a withdrawal occurs during the third week of the semester.

40% of the course fee is refunded if a withdrawal occurs during the fourth week of the semester.

25% of the course fee is refunded if a withdrawal occurs during the fifth week of the semester.

After the 5th week of the semester there will be no refunds.

The official termination date of enrollment, when applicable, shall be the student's last day in class.

"Let the wise listen and add to their learning, and let the discerning get guidance..." Proverbs 1:5 (NIV)